



#### 4. Other Training/Seminars Attended (National Qualification-related)

4.1. Title	4.2. Venue	4.3. Inclusive Dates		4.4. No. of Hours	4.5. Conducted By

(For more information, please use separate sheet)

#### 5. Licensure Examination(s) Passed

5.1. Title	5.2. Year Taken	5.3. Examination Venue	5.4. Rating	5.5. Remarks	5.6. Expiry Date

(For more information, please use separate sheet)

#### 6. Competency Assessment(s) Passed

6.1. Title	6.2. Qualification Level	6.3. Industry Sector	6.4. Certificate Number	6.5. Date of Issuance	6.6. Expiration Date

(For more information, , please use separate sheet)

### ADMISSION SLIP

REFERENCE NUMBER :

DRM

Name of Applicant:

Tel. Number:

Assessment Applied for:

Official Receipt Number:

Date Issued:

*To be accomplished by the Processing Officer*

Name of Assessment Center: **Mindanao State University – Maigo School of Arts and Trades**

Check submitted requirements:

Remarks:

Accomplished Self-Assessment Guide

Bring own Personal Protective Equipment

Three (3) pieces colored passport size pictures

Others. Pls. specify

Assessment Date:

Assessment Time:

PICTURE  
(Passport size)

**JULIET M. ARQUIZA**

Printed Name & Signature of Processing Officer

\_\_\_\_\_  
Printed Name & Signature of Applicant

Date:

Date:

*Note: Please bring this Admission Slip on your assessment date.*

Reference. No.

**SELF-ASSESSMENT GUIDE**

Qualification:	<b>DRESSMAKING NC II</b>		
Units of Competency:	<ul style="list-style-type: none"> <li>• <b>Draft And Cut Pattern Of Casual Apparel</b></li> <li>• <b>Prepare And Cut Materials Of Casual Apparel</b></li> <li>• <b>Sew Casual Apparel</b></li> <li>• <b>Apply Finishing Touches</b></li> </ul>		
Instruction: <input type="checkbox"/> Read each of the questions in the left-hand column of the chart. <input type="checkbox"/> Place a check in the appropriate box opposite each question to indicate your answers.			
<b>Can I?</b>	<b>YES</b>	<b>NO</b>	
• Plan garment design of casual apparel			
• Take body measurements of client			
• Select and prepares garment tools, accents and accessories			
• Draft and manipulates basic pattern *			
• Cut final pattern of casual apparel *			
• Lay-out and pins patterns according to the grain line of the fabric			
• Trace drafted pattern on the material/fabric			
• Cut the fabric *			
• Prepare sewing machine for operation			
• Sew and assembles garment parts of casual apparel *			
• Alter/ modify completed casual apparel			
• Apply finishing touches on the casual apparel			
• Trim excess threads of casual apparel			
• Press finished casual apparel			
• Pack the finished garment			
• Observe safe work procedures			
• Perform housekeeping activities			
I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.			
<b>Candidate's Name and Signature:</b>		<b>Date:</b>	

Evaluated by:

**FLORITA C. LASCUÑA, EdD**AC Manager  
(Signature over Printed Name)

Date:

- 
- Qualified for Assessment
- 
- 
- Not Qualified for Assessment

## CONSENT FORM

Relative to the strict implementation on the conduct of Assessment and Certification Program of Technical Education and Skills Development Authority (TESDA), consent from the Assessment Candidate and Assessor (the data subjects) is hereby required pursuant to RA 10173, Data Privacy Act of 2012 and its Implementing Rules and Regulations (IRR).

### What information we collect and why

The Assessment Center collects information from the assessment candidates and assessors (data subjects) through Closed Circuit Television (CCTV) cameras which capture and record footages which determine your identity, actions, and whereabouts.

The information collected shall be processed by the Assessment Center and will be shared to TESDA solely for the following purposes:

- Protect the integrity of the assessment and certification process.
- Ensure the assessment and certification process are strictly observed.
- Support the TESDA Internal Audit Service, Regional Offices and Provincial Offices in a bid to deter and detect non-compliance, by providing evidence in support of an audit or enquiry.

Also, the information collected shall be retained by the Assessment Center for a maximum period of two (2) years from the date of recording and shall be destroyed or disposed of thereafter.

### How we share the information we collect

We share your information to TESDA through provision of viewing access in respect to: (1) live stream the actual conduct of competency assessment; (2) conduct of monitoring activities by TESDA in ACs and, (3) conduct of Compliance Audit of TESDA personnel. The following are the authorized individuals that can access your personal information:

- Assessment Center (AC) Manager
- AC designated authorized user/PIC
- TESDA Provincial/District designated Personal Information Controller (PIC)
- TESDA Regional Directors and Provincial Directors
- TESDA Internal Audit Service (IAS) Director and Auditors
- TESDA Designated Auditors for the conduct of Compliance Audits

### How you can access the information we collect

The data subject has the right to reasonable access to, upon demand, the following:

1. Viewing access only on the contents of his or her personal data that were processed;
2. Copy of a still/series of still images of their data. Provided, however, that in case of personal data breach, security incident or an order from a court of competent jurisdiction, the data subject may obtain a copy of the footage. However, in either of

those instances, other people's images should be obscured and the consent of the Regional Office concerned must be obtained before the data shall be released.

3. Names and addresses of recipients of the personal data;
4. Manner by which such data were processed;
5. Reasons for the disclosure of the personal data to recipients;
6. Date when his or her personal data concerning the data subject were last accessed and monitored; and
7. The designation, name or identity, and address of the personal information controller.

The candidate (data subject) has the following right in controlling the information collected:

1. Right to object — the right to object to the processing of his or her personal data, including processing for direct marketing, automated processing or profiling.
2. Right to rectification — the right to dispute the inaccuracy or error in the personal data and have the personal information controller correct it immediately and accordingly, unless the request is vexatious or otherwise unreasonable.
3. Right to erasure or blocking — the right to suspend, withdraw or order the blocking, removal or destruction of his or her personal data from the personal information controller's filing system.



I hereby authorize **MSU-MSAT** and Technical Education and Skills Development Authority (TESDA), to collect, process and share the data indicated herein for the purposes stated above. I understand that my personal information is protected by RA 10173, Data Privacy Act of 2012 and its Implementing Rules and Regulations (IRR).

\_\_\_\_\_  
Name of Assessment Candidate/Tesda Representative (Data Subject)

\_\_\_\_\_  
Date